

Senior Development Manager

OFFICE OF CAPITAL PROGRAMS SENIO001200

Posted: March 28, 2025

Full-Time

Hybrid

Salary: \$120,390 USD per year

DCHA Headquarters
300 7th St SW
Washington, DC 20024, USA

Job Details

Description

About the District of Columbia Housing Authority (DCHA)

The District of Columbia Housing Authority (DCHA) is made of diverse and dedicated teams who are deeply committed to delivering quality, safe, and affordable housing and sustainability opportunities to citizens throughout Washington, D.C. For 90 years, largely through federal funding, DCHA manages nearly 8,000 public housing units across 50 properties and administers more than 13,000 housing vouchers annually. Are you ready to join a workforce that invests in both their employees and over 19,000 families in Washington, DC.?

The Opportunity

The Senior Development Project Manager will manage real estate projects relative to the acquisition and development of affordable and market-rate housing.

What to Expect From This Opportunity

- Manages feasibility studies for new projects; researches and compiles information for presentation to the Director, and Deputy Directors in the Office of Capital Programs
- In collaboration with the Deputy Directors, identifies funding sources; writes grants and completes funding applications
- Responsible for real estate related to the acquisition and development of affordable and market-rate housing
- Coordinates development activities from site acquisition through entitlement; and financing through initial lease up
- Develops scope of work for various services related to the implementation of redevelopment and major renovation projects, in conjunction with the Deputy Directors of Capital Programs

- Oversees evaluation of development teams including preparation of the scope of services; and participation on the evaluation panel
- Conducts and participates in site visits and meetings with other governmental officials, developers, financiers, etc.
- Represents DCHA and ensures the trust of public agencies, elected officials, residents, community groups and financial institutions
- Coordinates construction loan closings to include working with developers, attorneys, lenders, investors, and escrow and title companies
- Provides conceptual advice in the area of construction costs and methods; and evaluates feasibility of alternative redevelopment strategies

What Sets You Apart

- Comprehensive knowledge of the policies, goals, objectives, operational entities, requirements and activities as they apply to assigned programs
- Mastery knowledge of programs, regulations and directives of the U.S. Department of Housing and Urban Development (HUD) as well as all other applicable Federal and District laws and regulations
- Mastery knowledge of policies, procedures, goals, objectives, operational entities, requirements and activities as they apply to the assigned area of responsibility in the DCHA
- Demonstrated expertise and knowledge of public housing management and operations
- Extensive knowledge of real estate activities relative to the acquisition and development of affordable and market-rate housing
- Extensive knowledge of real estate documents such as easements, titles, funding draws, relocation, loan applications, RFPs, demolition, development agreements, operation agreements and various other related documents
- Advanced leadership, management, and communication skills
- Excellent oral and written communication skills

Minimum Qualifications

- Bachelor's degree in real estate or other related field. A master's degree is preferred
- A minimum of 6 years of related experience in a public housing operations management environment
- A minimum of 1 year of related senior-level management experience in public housing, affordable housing, and/or real estate redevelopment environment

What We Offer

- Work in a supportive and collaborative environment
- 5% agency-sponsored retirement plan after 12 months of employment
- Comprehensive medical, dental, and vision plans
- Competitive group life insurance coverage
- 457b plan with Roth IRA option
- 26 days of paid time off per year
- 12 paid holidays per year
- Employee Assistance Program
- Agency-sponsored training and development opportunities

- Comprehensive commuter benefits program
- Generally, our employees work Monday through Friday, 8:15 AM to 4:45 PM

Does this sound like you? If so, we want to hear from you.

Applying for a Career Opportunity & Our Commitment to Diversity

Please apply to this posting to be considered for this Opportunity with DCHA. Additionally, please make sure to submit your resume via our talent pool to be considered for future openings with DCHA. If there is a specific job you are interested in, you may apply directly to that opening. Our Talent team truly appreciates your interest and hope to contact you for a future opportunity.

DCHA is an Equal Opportunity Employer. DCHA is committed to being an inclusive workplace that welcomes diverse and unique perspectives, all working toward the same goal – to create a more informed public. Qualified applicants receive consideration for employment without regard to race, color, ethnicity, national origin, ancestry, age, religion, religious belief, sex (including pregnancy, childbirth and related medical conditions, lactation, and reproductive health decisions), sexual orientation, gender, gender identity or expression, transgender status, gender non-conforming status, intersex status, sexual stereotypes, nationality, citizenship status, personal appearance, marital status, family status, family responsibilities, military status, veteran status, mental and physical disability, medical condition, genetic information, genetic characteristics of yourself or a family member, political views and affiliation, unemployment status, protective order status, status as a victim of domestic violence, sexual assault, or stalking, or any other basis prohibited under applicable law.

If you are a person with a disability needing assistance with the application process, please reach out to humanresources@dchousing.org.

The District of Columbia Housing Authority (DCHA) conducts pre-employment screening on specified positions, which may include criminal background checks, drug testing, verification of references, academic credentials, licenses, certifications, and work history.