

Housing Authority of Prince George's County

OVERVIEW

The Housing Authority of Prince George's County, Maryland (HAPGC) was established in 1969 to provide Prince George's County residents with low- to moderate-income households with safe, decent, and affordable housing. Its mission is to expand access to a broad range of quality housing options, create safe, well-planned, attractive residential communities, and assist families in maintaining self-sufficiency and promoting stability within communities. HAPGC manages 5 public housing residential sites through its Housing Assistance Division, comprising 376 units, primarily funded by HUD operating subsidies and tenant rental revenues. HAPGC also administers approximately 5,800 Housing Choice Vouchers and 172 moderate rehab units through its Rental Assistance Division.

HAPGC is also part of Prince George's County's economic development cluster of agencies, overseen by the County's Deputy Chief Administrative Officer for Economic Development. As part of the work and coordination within the cluster, HAPGC regularly collaborates with other cluster agencies (Department of Housing and Community Development, Redevelopment Authority, Revenue Authority, Employ Prince George's, Maryland National Capital Park and Planning Commission, etc.) as well as other related County agencies (Department of Social Services, Department of Permits Inspection and Enforcement, etc.)

HAPGC Board of Commissioners

- Euron R. Blackwell
- Yolanda L. Hawkins-Bautista, Chair
- W. Marshall Knight, II
- Regina Nadir
- Cherice M. Shannon
- Brett Theodos
- Layton F. Wilson

ROLE DESCRIPTION

The Housing Authority of Prince George's County is seeking qualified, experienced, and motivated candidates to fill the role of Executive Director, responsible for the operation and strategic direction of the agency, aligning the agency's authority and resources to best meet the County's economic development goals, particularly for the preservation and production of affordable housing.

This is a full-time, on-site Executive Director role located in the Washington DC-Baltimore area. The Executive Director will provide strategic leadership and oversee all operations of the Housing Authority, including the development, implementation, and evaluation of housing programs and policies. Responsibilities include financial management, compliance with HUD and local regulations, stakeholder engagement, and fostering partnerships to address housing challenges. The Executive Director will lead and manage teams, facilitate community initiatives, and develop strategies to enhance housing opportunities for residents.

THE IDEAL CANDIDATE:

- Has management experience with or in a Public Housing Authority (PHA), including operations, development/modernization, finance, and HUD compliance
- Is a visionary leader with strong management skills
- Has strong financial management and analytical skills
- Is organized and has the ability to manage multiple projects
- Is a critical thinker and has strong decision-making skills
- Is comfortable leading a team
- Is to the mission of affordable housing, specifically for extremely and very low-income households; equitable economic development, and meeting the needs of emerging communities

MAJOR DUTIES/ RESPONSIBILITIES

The successful candidate will:

- Execute day-to-day management over the HAPGC's activities, including, but not limited to, policy, budget/finance, planning/strategy, operations (incl.

property management), development/modernization, procurement, personnel, grants management, and contract management

- Prepare the annual PHA Plan submission, including the Annual Plan, the 5-Year Plan, and the Capital Fund Program 5-Year Action Plan
- Effectively interact with residents as well as the Board, and representatives of other governmental agencies.
- Operationalize the County's economic development vision and strategy, building the organizational support and infrastructure needed to achieve this end
- Manage relationships with developers, lenders/banks/investors, other agencies, and stakeholders involved in the development of HAPG-supported real estate projects
- Prepare reports to the Board of Directors and County Executive office administrator(s)
- Engage and serve as a liaison to the County Council, local community, and other stakeholders on behalf of the organization
- Leadership and strategic vision, with experience in managing diverse teams and driving organizational success.
- Knowledge of affordable housing programs, including the Housing Choice Voucher Program and Public Housing Programs, and regulatory compliance expertise.
- Strong communication, relationship-building, and stakeholder engagement skills.
- Experience in financial management, program development, and resource allocation.
- Commitment to fostering self-sufficiency initiatives and supporting community development projects.

MINIMUM QUALIFICATIONS

- Bachelor's Degree in Public Policy, Public Administration, Business, Finance, Real Estate, Urban Planning, or related fields
- Public Housing Management (PHM) certified or certifiable within one year of employment.
- 10 years of progressive leadership experience in a Public Housing Authority, other public sector housing agency, or a housing and/or real estate development organization with experience in and a focus on multifamily residential (affordable and/or mixed-income)
- Demonstrated and thorough understanding of Housing and Urban Development (HUD) programs, policies, and procedures
- Familiarity with Public Housing Authority operations, including: property management, housing quality standards, and REAC activities/tracking systems; development and modernization portfolio management (including HUD repositioning tools); HCVP administration; Family Self-Sufficiency program administration; and HUD compliance
- Experience leading competitive and non-competitive solicitation processes
- Experience leading term/deal/contract negotiations
- Experience managing third-party contractors
- Familiarity with governance/board management

PREFERRED QUALIFICATIONS

- Master's Degree in Public Policy, Public Administration, Business, Finance, Real Estate, Urban Planning, or related fields
- 15+ years progressive leadership experience in a Public Housing Authority, other public sector housing agency, or a housing and/or real estate development organization with expertise in and a focus on multifamily residential (affordable and/or mixed income)
- Understanding of Federal, State, and municipal code, particularly as they relate to bond financing

- Thorough knowledge of PHA operating policies and procedures, pertinent HUD regulations, and federal, state, and local laws and regulations pertaining to housing authorities
- Demonstrated proficiency in PHA finance, budget, and performance benchmarks
- Local, State, and/or Federal legislative and regulatory experience - land use, zoning, entitlements, and/or public land dispositions
- Familiarity with economic development opportunities and challenges of Prince George's County, MD, or similarly situated jurisdiction
- Demonstrated commitment to minority- and women-business contractor utilization and/or equity participation, evidenced by past project experience

Check out our website to learn more about us:

<https://www.princegeorgescountymd.gov/departments-offices/housing-authority>

If you are interested in this opportunity,
Please submit your complete resume to:

HAPGC-HumanResources@co.pg.md.us