

# Fairfax County Government

## Financial Specialist III

**Salary** - \$79,192.88 - \$131,987.44 Annually

**Location** - FAIRFAX (FH22), VA

**Job Type** - FT Salary W BN

**Job Number** - 26-00665

**Department** - Housing & Community Dev

**Opening Date** - 04/25/2026

**Closing Date** - 5/8/2026 11:59 PM Eastern

**Pay Grade** - S27

**Posting Type** - Open to General Public

**To apply:** <https://www.governmentjobs.com/careers/fairfaxcounty/jobs/5313731/financial-specialist-iii?keywords=financial%20specialist%20iii&pagetype=jobOpportunitiesJobs>

## Job Announcement

Make a difference – join our team to empower communities and build futures!

The Fairfax County Department of Housing and Community Development works in partnership with the Redevelopment and Housing Authority to serve the people of Fairfax County by creating housing opportunities to promote inclusive and thriving communities. Help make our vision of a community everyone can afford to call home a reality!

This position plays a critical role in ensuring fiscal integrity, regulatory compliance, and strategic oversight of federal grant funds that support affordable housing programs across the County.

Key responsibilities include the following:

- A strong understanding and experience providing financial management and accounting for HUD housing assistance voucher programs and state funded housing assistance programs.
- Oversee the accounting transactions for various MTW Voucher programs (HCV, EHV, RAD, VASH, etc.), including monthly pay packages.
- Oversee grant fund management, ensuring compliance with HUD regulations and grant agreements.

- Collaborate with program staff and senior management to assess funding needs and resolve grant-related financial issues.
- Develop, monitor, and submit program budgets using financial analysis.
- Coordinate interim and final audits; contribute to consolidated financial statements.
- Present complex financial data to leadership and program teams.
- Guide program staff in daily financial operations and transaction processing.
- Utilize financial systems such as Yardi and SAP
- Submit regular reports on HUD systems such as Voucher Management System (VMS)
- Oversee implementation and performance of the State Rental Assistance Program (SRAP)

Read about Fairfax County Department of Housing and Community Development, click [here](#). Review the Fairfax County Redevelopment and Housing Authority reports [here](#).

We are committed to the One Fairfax Policy by intentionally considering equity when making policies, delivering programs and services, considering diverse ideas and perspectives, and communicating with transparency in the decision-making processes. Click here to learn more about the One Fairfax policy.

Fairfax County Government offers a thriving career and workplace culture. Watch these videos to learn more:

- Click [here](#) to watch a video on Working for Fairfax County Government
- Click [here](#) to watch a video on benefits offered by Fairfax County Government

## **Employment Standards**

### **MINIMUM QUALIFICATIONS:**

[Any combination of education, experience, and training equivalent to the following:](#)

*(Click on the aforementioned link to learn how Fairfax County interprets equivalencies for "Any combination, experience, and training equivalent to")*

Graduation from an accredited four-year college or university with either a bachelor's degree in accounting, business administration, public administration, public policy or related field; plus, three years of professional-level experience in finance, business administration, budgeting, or contract management, a master's degree in a related field or CPA may substitute for 1 year of experience.

### **NECESSARY SPECIAL REQUIREMENTS:**

The appointee to this position will be required to complete a criminal background check to the satisfaction of the employer.

## **PREFERRED QUALIFICATIONS:**

- Four to six years of progressive experience in field of grants management, accounting, finance, or budget; preferred in a governmental or housing authority setting.
- Experience with financial management and financial operations of federal and state housing assistance programs grants including budget development and monitoring, reporting, with a solid understanding of governmental accounting principles, financial statement review or preparation, and grants management.
- High level of experience with HUD financial management and reporting requirements, particularly with Housing Choice Voucher and Moving-to-Work programs.
- Proven ability to develop and perform complex financial reports and analysis, including detailed projections and financial scenarios addressing all funding complexities using available tracking systems and coordination with project or program staff.
- Demonstrates initiative and knowledge to research, understand, and resolve complex financial issues.
- Experience with grant management, particularly from state and federal funding partners.
- Proficient in producing customized financial reports, analyzing data, and utilizing advanced Excel functions and financial management systems to create and present management reports.
- Strong communication and collaboration skills, with the ability to explain complex financial information and build effective working relationships to achieve shared financial and programmatic goals across various stakeholders.

## **PHYSICAL REQUIREMENTS:**

Work is generally sedentary in nature; however, incumbent is required to frequently move about to perform office work such as accessing files, attending meetings, making presentations, operating general office equipment, and performing other essential job duties; may be required to move items up to approximately 15 pounds in weight. Ability to read information on a computer monitor; effectively communicate; operate keyboard-driven equipment and computer. All duties performed with or without reasonable accommodations.

## **SELECTION PROCEDURE:**

Panel interview and may include exercise.

Fairfax County is home to a highly diverse population, with a significant number of residents speaking languages other than English at home (including [Spanish](#), [Asian/Pacific Islander](#), [Indo-European](#), and

[many others.](#)) We encourage candidates who are bilingual in English and another language to apply for this opportunity.

**Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.**

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. TTY 703-222-7314. [DHREmployment@fairfaxcounty.gov](mailto:DHREmployment@fairfaxcounty.gov) EEO/AA/TTY.