

Compliance Manager (Housing Services Specialist V)

Salary - \$87,024.91 - \$145,041.94 Annually

Location - HOUSING & COMM DEV ADMIN, 3700 PENDER DRIVE, FAIRFAX (FH22), VA

Job Type - FT Salary W BN

Job Number - 26-00779

Department - Housing & Community Dev

Opening Date - 05/23/2026

Closing Date - 6/5/2026 11:59 PM Eastern

Pay Grade - S29

Posting Type - Open to General Public

To apply:

<https://www.governmentjobs.com/careers/fairfaxcounty/jobs/5348132/compliance-manager-housing-services-specialist-v?keywords=compliance&pagetype=jobOpportunitiesJobs>

Job Announcement

Make a difference – join our team to empower communities and build futures!

The Fairfax County Department of Housing and Community Development works in partnership with the Redevelopment and Housing Authority to serve the people of Fairfax County by creating housing opportunities to promote inclusive and thriving communities. Help make our vision of a community everyone can afford to call home a reality!

This position functions as an integral part of the Division's senior management team and is responsible for program compliance, quality assurance and training for the activities associated with the Rental Assistance Division's Project Based Voucher (PBV), the Rental Assistance Demonstration (RAD) and State Rental Assistance programs. In accordance with HUD administrative guidance the compliance manager utilizes FCRHA business systems to improve overall performance and efficiency of the reporting to HUD and other entities regarding the programs.

The compliance manager oversees staff within the department's operations tasked with developing and implementing quality assurance processes and risk assessments that ensure the department is in compliance with all federal, state and local requirements and

that the effectiveness and integrity of the Division's program administration activities are maintained.

In addition to evaluating program accuracy and providing training for performance improvement, the compliance manager oversees and completes all tasks to award project-based vouchers, execute first time HAP Ccontracts, perform rent reasonableness reviews, facilitate contract unit changes, determine project exception caps and process HAP contract extensions.

This position may be required to immerse itself within other business units in order to assess procedures in place, evaluate risks inherent in those procedures, and provide recommendations for improvement. The compliance manager develops and maintains relationships with key stakeholders including development partners, property owners, nonprofit housing organizations, HUD field office and headquarters staff, VA DBHDS, HCD and other Fairfax County staff.

Oversees two analyst positions directly and will provide indirect supervision to support staff. Presents to Senior Staff and Executive Management and FCRHA leadership regarding operational policies and audit/assessment recommendations.

To read about Fairfax County Department of Housing and Community Development, click [here](#). Review the Fairfax County Redevelopment and Housing Authority reports, click [here](#).

We are committed to the One Fairfax Policy by intentionally considering equity when making policies, delivering programs and services, considering diverse ideas and perspectives, and communicating with transparency in the decision-making processes. Click here to learn more about the [One Fairfax](#) policy.

Fairfax County Government offers a thriving career and workplace culture. Watch these videos to learn more:

- Click [here](#) to watch a video on Working for Fairfax County Government
- Click [here](#) to watch a video on benefits offered by Fairfax County Government.

Employment Standards

MINIMUM QUALIFICATIONS:

[Any combination of education, experience, and training equivalent to the following:](#) *(Click on the aforementioned link to learn how Fairfax County interprets equivalencies for "Any combination, experience, and training equivalent to")*

Graduation from an accredited four-year college or university with a bachelor's degree in sociology, psychology, public administration or a related field; PLUS six years of experience in the field of human services, choice voucher, tax credits, real estate, homeownership, relocation or property management, including two years of supervisory experience.

CERTIFICATES AND LICENSES REQUIRED:

None.

NECESSARY SPECIAL REQUIREMENTS:

The appointee to this position will be required to complete a criminal background check to the satisfaction of the employer.

PREFERRED QUALIFICATIONS:

- Strong understanding of HUD programs, especially PBV, RAD, and State Rental Assistance, and the rules that apply to them.
- Experience creating and running quality assurance checks, audits, and risk assessments for housing or public programs.
- Ability to use housing program software and HUD reporting systems to review data and improve program performance.
- Experience supervising staff, providing coaching, and supporting teams through policy or process changes.
- Ability to build good working relationships with property owners, developers, nonprofits, HUD staff, and other county or state partners.

PHYSICAL REQUIREMENTS:

Ability to read information on a computer monitor; effectively communicate; operate keyboard-driven equipment and computer. Work is generally sedentary in nature; however, incumbent is required to frequently move about to perform office work such as accessing files, attending meetings, making presentations, operating general office equipment, and performing other essential job duties; may be required to move items up to approximately 15 pounds in weight. All duties performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview may include practical exercise.

Fairfax County is home to a highly diverse population, with a significant number of residents speaking languages other than English at home (including [Spanish, Asian/Pacific Islander, Indo-European, and many others.](#)) We encourage candidates who are bilingual in English and another language to apply for this opportunity.

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. TTY 703-222-7314. DHREmployment@fairfaxcounty.gov EEO/AA/TTY.