

Outreach & Overflow Specialist (Management Analyst II)

Salary - \$68,774.37 - \$114,625.06 Annually

Location - HOUSING & COMM DEV ADMIN, 3700 PENDER DRIVE, FAIRFAX (FH22), VA

Job Type - FT Salary W BN

Job Number - 26-00780

Department - Housing & Community Dev

Opening Date - 05/23/2026

Closing Date - 6/5/2026 11:59 PM Eastern

Pay Grade - S24

Posting Type - Open to General Public

To apply:

<https://www.governmentjobs.com/careers/fairfaxcounty/jobs/5348213/outreach-overflow-specialist-management-analyst-ii?keywords=outreach&pagetype=jobOpportunitiesJobs>

Job Announcement

Make a difference – join our team to empower communities and build futures!

The Fairfax County Department of Housing and Community Development works in partnership with the Redevelopment and Housing Authority to serve the people of Fairfax County by creating housing opportunities to promote inclusive and thriving communities. Help make our vision of a community everyone can afford to call home a reality!

The Office to Prevent and End Homelessness (OPEH) is seeking a dedicated and highly organized Management Analyst II (Outreach & Overflow Specialist) to coordinate countywide street outreach activities and seasonal hypothermia/overflow shelter responses. This position plays a critical role in ensuring life-saving emergency shelter activation during severe weather events and strengthening the county's unsheltered homelessness response system, by being the primary point of contact and subject matter support for outreach, overflow, hypothermia, and related emergency shelter operations. Due to the interconnected nature of the homeless services system, this position also provides operational guidance, coordination support, and technical assistance to emergency shelter projects.

Key responsibilities include providing direct oversight, coordination, monitoring and support for homeless street outreach, overflow shelter operations, hypothermia and hyperthermia programs, and related emergency response efforts; monitoring temperature and precipitation thresholds that trigger emergency coordination of systemwide severe weather shelter activation efforts, overflow planning and emergency/general operational response to encampment closures; coordinating communication with service providers and serving as primary county support contact for outreach and overflow projects regarding operational concerns, program implementation, safety issues, contractual expectations and service coordination; providing technical assistance, training, guidance, and problem-solving support related to outreach, overflow and hypothermia prevention projects; conducting field visits, provider meetings, operational assessments, and system coordination activities to support outreach, overflow, hypothermia, hyperthermia projects; assisting with monitoring provider performance, reviewing operational practices, evaluating service delivery outcomes, and supporting continuous quality improvement efforts.

Additional duties include coordinating cross-agency meetings and workgroups, supporting resource distribution for cold/heat emergency response, contributing to strategic planning and performance measurement, applying trauma-informed and equity-centered practices to data analysis, and preparing presentations, trainings, and community engagement materials. The position also represents OPEH/HCD on various workgroups and may be assigned special projects based on leadership needs.

Read about Fairfax County Department of Housing and Community Development, click [here](#). Review the Fairfax County Redevelopment and Housing Authority reports, click [here](#).

We are committed to the One Fairfax Policy by intentionally considering equity when making policies, delivering programs and services, considering diverse ideas and perspectives, and communicating with transparency in the decision-making processes. Click [here](#) to learn more about the [One Fairfax](#) policy.

Fairfax County Government offers a thriving career and workplace culture. Watch these videos to learn more:

- Click [here](#) to watch a video on Working for Fairfax County Government
- Click [here](#) to watch a video on benefits offered by Fairfax County Government.

The assigned program areas of this position are Housing and Community Development; Management Analyst; Street Outreach; Homeless Services Operations; Homeless Emergency Response; Hypothermia; Data Analysis.

Employment Standards

MINIMUM QUALIFICATIONS:

[Any combination of education and experience and training equivalent to the following:](#) (Click on the aforementioned link to learn how Fairfax County interprets equivalencies for "Any combination, experience, and training equivalent to") Graduation from an accredited four-year college or university with a bachelor's degree in field related to the assigned functional area; Plus two years of professional work experience with in the functional area.

CERTIFICATES AND LICENSES REQUIRED:

Valid driver's license.

NECESSARY SPECIAL REQUIREMENTS:

The appointee to the position must satisfactorily complete a criminal background check and a driving record check.

PREFERRED QUALIFICATIONS:

- Experience working in homeless services including street outreach, emergency shelter, hypothermia/overflow operations, drop-in centers, or related programs.
- Knowledge of environmental triggers and emergency response thresholds related to hypothermia and heat activation.
- Experience monitoring, analyzing, and reporting program performance data; experience using GIS or similar mapping tools.
- Demonstrated ability to develop policies, guidance documents, procedures, or operational protocols.
- Experience coordinating multidisciplinary teams and collaborating with community partners and contracted service providers.
- Knowledge of racial equity frameworks, trauma-informed care, harm reduction, Housing First, and person-centered service models.

- Experience preparing and delivering presentations, training, or community engagement activities.
- Strong communication skills and ability to build relationships with providers, stakeholders, and community members.

PHYSICAL REQUIREMENTS:

Work is generally sedentary in nature; however, incumbent is required to frequently move about to perform office work such as accessing files, attending meetings, making presentations, operating general office equipment, and performing other essential job duties; may be required to move items up to approximately 15 pounds in weight. Ability to read information on a computer monitor; effectively communicate; operate keyboard-driven equipment and computer. All duties performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview may include exercise.

Fairfax County is home to a highly diverse population, with a significant number of residents speaking languages other than English at home (including [Spanish, Asian/Pacific Islander, Indo-European, and many others.](#)) We encourage candidates who are bilingual in English and another language to apply for this opportunity.

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. TTY 703-222-7314. DHREmployment@fairfaxcounty.gov EEO/AA/TTY.